

LRSM PSSI

Instructions for Letter of Recommendation Writers

NOTE: You will receive a request via email from Interfolio to upload a letter of recommendation for Penn Summer Science Initiative (PSSI) at University of Pennsylvania: Academic Opportunities.

- 3+ Download "Letter of Recommendation for PSSI Applicants" form from LRSM website
- 4+ Open form in a dedicated PDF program (Adobe Acrobat Reader is free and works on Mac & PCs, or on Macs you can use Preview) or you can open the PDF with a browser (Internet Explorer, Chrome, Safari, Firefox, etc.)
- 5+ Complete this form and use "save as" option to ensure your changes are saved. We recommend you then try to open the saved file to make sure your changes were saved properly before submitting."
- 6+ Access letter of recommendation portal via link in email request from Interfolio
 - If page does not load, "copy" and "paste" the web link for the page into another browser (i.e. Safari, Chrome, Internet Explorer, etc.)
- 7+ "Accept" request
- 8+ "Select File for Upload" option
- 9+ "Browse to Upload" to upload form from saved location (i.e. desktop, USB drive, document folder, etc.)
- : + "Choose" the saved completed version of form and click "submit" to attach to the applicant's file

If you have other questions not answered in this document, do not hesitate to reach out to Dr. Ashley Wallace (walla3@lrsm.upenn.edu) or Dr. Mark Licurse (mlicurse@lrsm.upenn.edu).

Letter of Recommendation for PSSI Applicants

PSSI is a four week summer science experience at the University of Pennsylvania focusing on Materials Science and Engineering. Participating students will engage in labs based on Penn's Introduction to Materials Science course, faculty lectures, projects, and science workshops. We are looking for students who are excited about science, willing to be challenged, collaborative, and hard working.

REMINDER: You will receive a request via email from Interfolio to upload a letter of recommendation for Penn Summer Science Initiative (PSSI) at University of Pennsylvania: Academic Opportunities. Refer to instructions above on how to submit the form.

Your name* _____
(First Name) (Last Name)

Email* _____
(example@example.com)

Applicant's name* _____
(First Name) (Last Name)

Relationship to applicant * _____
(example: track coach, science teacher, counselor, etc.)

Please provide your assessment of the applicant on the categories below. A "1" indicates that a student does not display this characteristic. A rating of a "10" indicates that this student is exceptional as it relates to this characteristic *

	1	2	3	4	5	6	7	8	9	10
Interest in Science										
Responsibility/Work Ethic										
Persistence in the face of challenges										
Ability to work with others										

Feel free to provide comments explaining your ratings above.

Why do you think this applicant should be accepted into the PSSI program? What will he/she bring to the program and how does he/she stand to benefit from this experience? Please answer in 5 sentences or less. *

Does the applicant qualify for Free or Reduced Lunch? A limited amount of funding is available to provide meal stipends for students who qualify. Your school's guidance counselor or administrator may have this information. *

Yes

No

I don't know